The West Bengal Madrasah Service Commission
Bikash Bhavan (2nd Floor), Saltlake, Kolkata - 700 091

Memo No.:MSC/GENTR_COUNSELLING/22//62/9
Date: 17/05/2022

From:
The Secretary,
West Bengal Madrasah Service Commission
Bikash Bhavan (2nd Floor),Saltlake
Kolkata - 700 091.

To
Name :MD NOBIR ALOM
MD MESHER ALI

Vill / St. :VILLAGE: TALGACHHI
P.O. :TALGACHHI
Blk/Mun :HARISHCHANDRAPUR
Dist.:MALDA, PIN-732125

Sub: Counselling of Candidates on the basis of General Transfer application (Inter District / within District) for the purpose of recommendation for appointment to the post of **Group-D(Peon) Rank (as per seniority) - 9**
Ref: ApplicationID: GENTR27495

Madam/Sir,

With regard to the above subject, I am directed to request you to be present personally at **Moulana Abul Kalam Azad Bhawan,DD-45, Salt Lake, Kolkata-700064** positively for counselling session organized by the Commission on **24/05/2022** at **3:30 P.M.** for the purpose of transfer recommendation of candidates in Madrasahs, as the case may be, on the basis of the option to be exercised by you, as per medium and category of vacancy.You have to report at the venue 30 minutes before the scheduled time.

If you miss turn while your name is called for counselling during the counselling session you may not get the opportunity of availing the number of Madrasahs which would have been available to you normally.

You shall have to sign a declaration of either (a) selection and acceptance of the Madrasah as per your choice available at the time of your turn during the counselling session; or (b) refusal to exercise your option in respect of selection and acceptance of any Madrasah available at the time of your turn during the counselling session.

If you do not join the Madrasah once opted during counselling your candidature will be terminated.

In case of hospitalization/examination or such type of exigency as a result of which you may be unable to move out on the date of counselling, you may authorize your mother / father / spouse, as the case may be, with his/ her signature duly attested by you, to attend counselling on your behalf . As a proof of your inability to move out on that date you are to submit, on the date of counselling, a certificate from a registered medical practitioner showing clearly his/her Registration No. with year stating that the candidate is unable to move and medically not in a position to be taken to the counselling Venue/other related supporting documents. Your authorized representative is to bring with him/her,his/her Aadhaar Card/Voter's Identity Card.

You are requested to bring the following documents in original along with one set of photocopy:-

1. **Counselling letter (this one)**
2. **Recommendation Letter**
3. **Appointment Letter**
4. **Approval Letter**
5. **Current NOC from Serving Madrasah**
6. **Service Book with douments of pay fixation.**
7. **All documents relevant to qualification.**
8. **Two recent passport size photographs**
9. **Aadhaar Card/ Voter ID Card/Driving License**

You are further requested to submit one copy of this counselling letter to your serving madrasah for record.

Yours faithfully,

Secretary
West Bengal Madrasah Service Commission

MemoNo : MSC/GENTR_COUNSELL/9/1(1)
Date - 17/05/2022

Copy forwarded for information & necessary action to :
The Secretary /Administrator .
Milangarh Sajjadia High Madrasah (H.S)
, MALDA

Secretary
West Bengal Madrasah Service Commission