



*The West Bengal Madrasah Service Commission*

Bikash Bhavan (2nd Floor), Saltlake, Kolkata - 700 091

Memo No.:MSC/GT/Verification/28/1

Dated: 13/06/2022

**From:**

The Secretary,  
West Bengal Madrasah Service Commission  
Bikash Bhavan (2nd Floor),Saltlake  
Kolkata - 700 091.

**To**

INDIRA CHATTERJEE  
HARI PRASAD CHATTERJEE  
Aradhana Apartment , BD-1, Flat No-F1, Kamal park, Rabindra  
Pally, KESTOPUR, KOLKATA-700101  
Prafulla Kanan,Baguiati  
North 24 Parganas - 700101

**Sub:** Verification of documents of Candidates who have been allotted Madrasahs on the basis of E-Counselling of General Transfer in the post of Assistant Teacher in Psychology(H/PG) **Rank (as per seniority) - 1**

**Ref:** Application ID: GENTR25179

Madam/Sir,

With regard to the above subject and reference, I am directed to request you to be personally present at the Office of the Commission at **Maulana Abul Kalam Azad Bhawan, DD-45, Salt Lake, Kolkata-700064** for verification of documents on **23/06/2022 at 1:30pm**

Please bring the following documents **in Original** along with one (1) set of **xerox/ photocopy**:

1. Transfer Application
2. Recommendation Letter
3. Appointment Letter
4. Approval Letter
5. Confirmation of Service
5. Aadhaar Card/ Voter ID Card/Driving License
6. No Objection Certificate from serving Madrasah. (**Only in case of those candidates who have not uploaded the Transfer Application or uploaded the Transfer Application without signature of the Madrasah Authority**)
7. Two (2) recent passport size colour photographs. (Xerox/ photocopy not required)

You are further requested to submit one copy of this verification letter to your serving Madrasah for record.

Yours faithfully,

**Secretary**

West Bengal Madrasah Service Commission

MemoNo :MSC/GT/Verification/28/1/1(1)

Date - 13/06/2022

Copy forwarded for information & necessary action to :

The Secretary /Administrator .  
KHALATPUR HIGH MADRASAH (H.S.)  
HOWRAH

**Secretary**

West Bengal Madrasah Service Commission